

**Conference Shipping Instructions**

**When shipping materials utilized for *Exhibition Hall, Counselor Fair, Global University Fair*,**

**or *U.S. University Fair*, please attach this document to all packages and**

**make sure to address packages to yourself as well as including “c/o Western University”**

**and send it to the address below. Prior to goods leaving USA, each shipper**

**must ensure they have a customs broker in place.**

**ONTARIO HALL**

**230 SARNIA RD.**

**LONDON, ONTARIO**

**CANADA**

**N6G 0N2**

**ATTENTION: FRONT DESK – ROOM 3C73**

**Front Desk – 519-661-2088**

Please plan to have your shipment arrive between **June 20th and July 5th**.

Packing arriving before June 20th will not be received.

**PLEASE INDICATE THE FOLLOWING:**

**INSTITUTION REPRESENTING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLEASE INDICATE EVENT: COUNSELOR FAIR [ ] GLOBAL UNIVERSITY FAIR [ ]**

**U.S. UNIVERSITY FAIR [ ] EXHIBITOR HALL [ ]**

**PLEASE INDICATE REGION: AMERICAS [ ] EAST ASIA & PACIFIC [ ] EUROPE [ ] SUB-SAHARAN AFRICA [ ] MIDDLE EAST & NORTH AMERICA [ ] SOUTH & CENTRAL ASIA [ ]**

**EXHIBITOR SHIPMENT**

All items will be delivered to Somerville House

**COUNSELOR/GLOBAL UNIVERSITY/U.S. UNIVERSITY FAIR SHIPMENT**

All items will be delivered to Thompson Arena

**RAFFLE ITEMS - \*PLEASE DO NOT SHIP\***

Bring in person to International ACAC Registration at Thames Hall.

Raffle items will be delivered to Somerville House.